

Honey I shrunk the accounting department!!!

Oct 15, 2009

These days and times call for cutting costs in accounting. For example:

1. Hotel commissions. Outsourcing is an option. If you still want to keep it in house, send only statements to properties that are past-due over a certain amount, say \$200. Do not send statements to every property.
2. Cut out supervisory levels in accounting. Everyone is equal and has to produce.
3. Everyone works 6 hours a day. In Oregon, the remaining unpaid 8 hours a week is covered by unemployment insurance on a program called "work-share".
4. Less internal reports. For example, monthly agent productivity reports to branches instead of weekly.
5. Less branches in the general ledger. Now we have only 4 branches: corporate, leisure, government, and admin. Forget branch numbers for each location. We get sales reports by location by sorting comment line 99.
6. Each agent is listed on our internal web site with agent number and location. We have a software that looks at the agent number in each invoice, then looks up the location of that agent number and enters it in comment line 99.
7. Checks cut once a week instead of daily.
8. GlobalWare should be more efficient in key-strokes. For example, (a) running financial statements for each month of the year takes going back thru the menu each time. (b) TAF's take more keystrokes for the agent than Worldspan. (c) ageing of hotel properties should be possible.
9. Standardizing corporate reports to reduce edits.
10. Find out what the customer really wants as reports and do those. Eliminate stock reports that they don't want.